

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 12 November 1953

TO : Chief of Logistics
Assistant
FROM : Chief, Real Estate and Construction Division
SUBJECT: Weekly Activity Report

1. General:

a. Preparation of Agency Regulations: (Continued item)

[redacted]

[redacted] revised as required by ADD/A and
[redacted] and returned to [redacted]

[redacted] revised as required by external
coordination and forwarded to [redacted]

[redacted] has been forwarded to [redacted]

✓ [redacted] and [redacted] - Final drafts being
discussed with Logistics Regulation Development
Committee this date.

b. Reimbursement for administrative services, Headquarters
[redacted] (Continued item) No change - 22 Oct.

c. Rental Rates for [redacted]. (Continued item) No change -
5 Nov.

2. Projects and studies in process:-

a. Construction & Utilities:-

(1) Project [redacted] Commo: (Continued item)

(a) Sewer Systems Revisions:- Work complete -
inspection pending.

(b) Power Supply at [redacted] - Installation
completed and power services commenced on
6 Nov.

(2) FBIS, West Coast Bureau, Santa Rosa, Calif:-
(Continued item)

(a) Building construction contract: Structural
steel delivered to contractor. Progress
continues.

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- 50X1 (b) Commo Station:- Telephone installations and
 50X1 service discussed with [] Memo prepared to
 50X1 FE/Admin. recommending that we utilize []
 telephone switchboard facilities which will pro-
 50X1 vide trunk lines to Hdq. bldg. and warehouse area
 as proposed by [] for economy reasons.

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- (8) Expansion of Support Base, [] FE
 Div.:-

- (a) Cable prepared requesting early sub-
 mission of Project Engineer's report
 to Hdq.
- (b) Application for contract employee for
 position as Post Engineer at this Station
 returned to FE Div. disapproved.

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- (9) [] (Continued item) Plans and
 specifications scheduled for completion on 20 Nov.

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- (10) FBIS Dependent Houses, Okinawa:- (Continued item)
 Letter sent to [] again requesting that they furnish
 this Agency with final cost figures under CPFF contract
 which are to be reviewed and approved prior to refund
 being made by them.

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- (11) Extension to power plant, Commo, []
 (continued item)

RE&C Div. representative presently at site reported
 that details for accomplishment of the work were
 completed. Cable forwarded to him requesting he
 submit schedule for receiving bids and performance
 of work prior to his departure for Hdq.

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- (12) [] Commo:- (Continued item) No
 change - 5 Nov., pending receipt of bids for work.

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- (13) [] Commo:- No change - 5 Nov. (Continued item).

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b. Real Estate:-

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- (1) Use of four acres of land [REDACTED]
(Commo):- (Continued item - 13 August) No change.

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- (4) Fencing of two Agency-owned houses in [REDACTED]
(Continued item - 29 October) No change.
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- (5) Purchase of House at [REDACTED] - (Continued item - 29 October)
No change.
- (6) Maritime Facilities for SR Division:- (Continued item -
5 November) No change.
- (7) Termination of Lease in [REDACTED], on a
small 1-room office:- (Continued item - 5 November)
No change.
- (8) Housing Facilities for Project NSCD-123:- (Continued
item)

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Report by Emergency Planning Officer is being prepared
for the DD/A.

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- (9) Repairs to House at [REDACTED] (FE):- (Continued item)

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Memorandum prepared for [REDACTED] requesting work be
done after request for funds received from FE Division.

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The low bid obtained by GSA for the installation of vault door was in excess of estimate. Additional funds authorized. Action completed by this Division.

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(11) Power Lines, [] (New item)

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Pursuant to [] arrangements are being made to turn power lines and poles over to the Power Corp. Matter discussed with [] who will authorize handling of same in the Field.

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(12) Authority for Procuring Real Estate, [] (FE):-
(New item)

Cable prepared for dispatch to the Field subject to appropriate approvals.

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3. Other Items of Interest:- None.

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4. Special Problems:- Memo prepared to FE Div. pointing out the need for T/O slots, [] for technical personnel to supervise and administer construction.

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